

Zone Action Plan Cover Sheet

Zone #: 1

Zone Leader Contact:

Name: Jan Meyer, CFCS

Address: 3550 Woodmont Rd., Toledo, OH 43606

Email: JMeyer.OhioAFHK@gmail.com

Phone: 419-474-8528

Fiscal Agent Contact:

Name: Same as above

Address:

Email:

Phone:

Zone Baseline Information: Please submit the following information. This will not be counted for or against the Zone UPS funds

1. How many wellness policies has your zone collected and/or could collect?

Attachment: - **Zone 1 Wellness Policies Excel File – Click on Icon to Open**

New Wellness Policies are highlighted in Blue



ZOne 1 Wellness
Policy Roster

2. Name, organization, and contact information of ALL zone partners, and indicate which members are ACTIVE zone partners. (OK to attach a file or list names below)

Attachment: **“Zone 1 Roster 5-08” – Click on Icon to Open Excel File of Zone 1 Roster**



Microsoft Office
Excel 2003 Workshee

3. How much In-Kind support did the zone receive in 2007-08? (List the type of support and approximate amount)

Attachment:-**“Zone 1 2007-08 UPS Estimated In-Kind Report” – Click on Icon to Open Excel File of In-Kind Report**



Microsoft Office
Excel 2003 Workshee

Broad Objective: Zone Educational Conferences/Workshops-Four County Workshop						
Objective #1: (Keep it SMART. Specific. Measurable. Appropriate. Realistic. Time Specific) By May 31, 2009 Zone 1 will provide a conference in the Four County area of the Zone (Paulding, William, Defiance, Fulton, Henry) targeting 60 school staff and addressing issues of school wellness and focusing on increase use of AFHK products and resources available to schools.					Total UPS Funds Utilized: \$750.00	
					In-Kind or Support funds: \$300.00 from ACS Printing-postage \$200.00 other	
Tactics	Person(s) Responsible	Resources Needed	Deliverables (# of kids impacted, # of attendees, etc)	Target Date	Status	Evaluation (if needed)
1. Establish Educational Workshop committee and identify chair	Zone 1 Chair	Zone 1 members	Established committee	August 31, 2008	<input checked="" type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
2. Pre conference planning: date, location, objectives, agenda, speakers	Committee members		Conference date, written objective and agenda, possible speakers	September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
3. Contact speakers: establish topic, travel, honorarium	Committee members	Names, contact information for speakers	Confirmation of speakers	September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
4. Conference logistics: location, AV, menu	Committee members	Date, speaker needs, menu		September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
5. Registration: timeline: design	Committee members	Date, agenda, location,	Attendance at conference	Dependant on date of	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress	

Ohio Action for Healthy Kids: Zone Action Plan 2008-09

registration form; format mailing (email/ground) accept and log registration		target audience contact information		conference	___ Completed ___ Changed (Please explain)	
6. Conference Preparation: handouts, packets, registration information, evaluation	Committee members	Agenda, objectives, presentation information, packets,	Packets, evaluation	Dependant on date of conference	___ Not Started ___ In Planning ___ In Progress ___ Completed ___ Changed (Please explain)	
7. Conduct Conference	Committee members	Packets, resources,	60 attendees, new Zone 1 members, commitment to school wellness	Dependant on date of conference	___ Not Started ___ In Planning ___ In Progress ___ Completed ___ Changed (Please explain)	Conference attended by 60 participants
8. Post Conference: summarize evaluations; post documents and ppt	Committee members	Conference documents, pictures, evaluations	Post information on Zone 1 web site, summary of evaluations	Dependant on date of conference	___ Not Started ___ In Planning ___ In Progress ___ Completed ___ Changed (Please explain)	Evaluation indicates attendee will incorporate workshop resources into school wellness plan.
9. Follow-up: Email survey asking for information on current use of Ohio AFHK resources	Committee members	Email of workshop participants, survey template	Increased use of Ohio AFHK resources	May 31, 2009	___ Not Started ___ In Planning ___ In Progress ___ Completed ___ Changed (Please explain)	50% of workshop participants have received one or more of the highlighted Ohio AFHK resources

Zone: _____ Date: _____

Broad Objective: Zone Educational Conferences/Workshops-WOSS Workshop						
Objective #1: (Keep it SMART. Specific. Measurable. Appropriate. Realistic. Time Specific) By May 31, 2009 Zone 1 will provide a conference in the WOSS Zone (Ottawa, Seneca, Sandusky, Wood) targeting 60 school staff and addressing issues of school wellness and focusing on increased use of AFHK products and resources available to schools.					Total UPS Funds Utilized: \$750.00	
					In-Kind or Support funds: \$300 from ACS Printing and Postage; \$200 other	
Tactics	Person(s) Responsible	Resources Needed	Deliverables (# of kids impacted, # of attendees, etc)	Target Date	Status	Evaluation (if needed)
1. Extension of Educational Workshop committee	Zone 1 Chair	Zone 1 members	Established committee	August 31, 2008	<input checked="" type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
2. Pre conference planning: date, location, objectives, agenda, speakers	Committee members		Conference date, written objective and agenda, possible speakers	September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
3. Contact speakers: establish topic, travel, honorarium	Committee members	Names, contact information for speakers	Confirmation of speakers	September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
4. Conference logistics: location, AV, menu	Committee members	Date, speaker needs, menu		September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
5. Registration: timeline: design registration form; format mailing (email/ground) accept and log registration	Committee members	Date, agenda, location, target audience contact information	Attendance at conference	Dependant on date of conference	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	

Ohio Action for Healthy Kids: Zone Action Plan 2008-09

6. Conference Preparation: handouts, packets, registration information, evaluation	Committee members	Agenda, objectives, presentation information, packets,	Packets, evaluation	Dependant on date of conference	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
7. Conduct Conference	Committee members	Packets, resources,	60 attendees, new Zone 1 members, commitment to school wellness	Dependant on date of conference	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	Conference attended by 60 participants
8. Post Conference: summarize evaluations; post documents and ppt	Committee members	Conference documents, pictures, evaluations	Post information on Zone 1 web site, summary of evaluations	Dependant on date of conference	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	Evaluation indicates attendee will incorporate workshop resources into school wellness plan.
9. Follow-up: Email survey asking for information on current use of Ohio AFHK resources	Committee members	Email of workshop participants, survey template	Increased use of Ohio AFHK resources	May 31, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	50% of workshop participants have received one or more of the highlighted Ohio AFHK resources

Zone: _____ Date: _____

Broad Objective: Zone Educational Conferences/Workshops-Zone Workshop Series						
Objective #1: (Keep it SMART. Specific. Measurable. Appropriate. Realistic. Time Specific) By May 31, 2009 Zone 1 will hold the 2008-09 Workshop Series of three educational workshops to 50 school staff members in each workshop; each workshop will address a separate area of interest regarding implementation and evaluation of school wellness policies.					Total UPS Funds Utilized: \$0.00	
					In-Kind or Support funds: \$2000.00 Zone Funds	
Tactics	Person(s) Responsible	Resources Needed	Deliverables (# of kids impacted, # of attendees, etc)	Target Date	Status	Evaluation (if needed)
1. Establish Workshop Series committee and identify chair	Zone 1 Chair	Zone 1 members	Established committee	August 31, 2008	<input checked="" type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
2. Pre conference planning: date, location, objectives, agenda, speakers	Committee members		Conference date, written objective and agenda, possible speakers	August 31, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
3. Contact speakers: establish topic, travel, honorarium	Committee members	Names, contact information for speakers	Confirmation of speakers	W1 – Aug 31, 2008 W2 – Nov 30, 2008 W3 – Dec 31, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
4. Conference logistics: location, AV, menu	Committee members	Date, speaker needs, menu		September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
5. Registration: timeline: design registration form; format mailing (email/ground) accept	Committee members	Date, agenda, location, target audience contact	Attendance at conference	W1 – Aug 31, 2008 W2 – Nov 30, 2008 W3 – Dec 31,	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	

Ohio Action for Healthy Kids: Zone Action Plan 2008-09

and log registration		information		2009		
6. Conference Preparation: handouts, packets, registration information, evaluation, 2008 Outcome Evaluation	Committee members	Agenda, objectives, presentation information, packets,	Packets, evaluation	W1 – Nov 30, 2008 W2 – Feb 28, 2009 W3 – Mar 31, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
7. Conduct Conference	Committee members	Packets, resources,	50 attendees at each workshop, new Zone 1 members, commitment to school wellness	W1 – Nov 30, 2008 W2 – Feb 28, 2009 W3 – Mar 31, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	Each conference is attended by 50 participants from at least 5 county is the Zone area
8. Post Conference: summarize evaluations; post documents and ppt	Committee members	Conference documents, pictures, evaluations	Post information on Zone 1 web site, summary of evaluations	W1 – Nov 30, 2008 W2 – Feb 28, 2009 W3 – Mar 31, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	Conference evaluation indicates that 75% of participants cite the conference worthwhile Outcome Evaluation indicates 50% of responderparticipants of the 2008 Workshop Series made wellness changes due to attending the one or more of the conferences.
9. Financial Review: Summarize income to determine Zone grants available in 2009-10	Jan Meyer		Financial support for grants and scholarships	May 31, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	

Zone: _____ Date: _____

Broad Objective: Zone Mini-grants --Programs						
Objective #1: (Keep it SMART. Specific. Measurable. Appropriate. Realistic. Time Specific) By December 31, 2008 Zone 1 will provide Mini-Grants of up to \$500 targeting OAFHK goals of nutrition and physical activity and up to \$1000 targeting the OAFHK of breakfast.					Total UPS Funds Utilized: \$3000.00	
					In-Kind or Support funds: \$1000.00 Zone funds for grants; \$1000.00 Zone funds printing-postage	
Tactics	Person(s) Responsible	Resources Needed	Deliverables (# of kids impacted, # of attendees, etc)	Target Date	Status	Evaluation (if needed)
1. Establish Mini-grant committee and identify chair.	Zone 1 Chair	Zone 1 members	Established committee	August 31, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
2. Min Grant Criteria: review mini-grant form, establish timeline,	Committee members	2007-08 mini grant template	Updated mini grant application	August 31, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
3. Mini Grant Communications: identify target audience, format mailing via email/ground, receive mini-grant applications	Committee members	RFP form, copy source, mailing source	Completed mailing of RFP	September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
4. Mini- Grant Selection: establish review committee, review guidelines, review RFPs, selection of mini-grant recipients	Committee members	Returned RFPs, review criteria	Selection of a minimum of one breakfast mini-grant receiving up to \$800.00 and a number of PA and nutrition mini-grants to use remaining grant funds	November 15, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
5. Presentation of	Committee	Mini-grant	Possible 8 schools	December 31,	<input type="checkbox"/> Not Started	Posting of mini grant

Ohio Action for Healthy Kids: Zone Action Plan 2008-09

Mini-Grants; identify committee members to make formal presentation of mini-grant funds	members	recipients, news release template; large check template	involved in school wellness project mini grant. Presentation with all mini-grant schools, increased awareness of Ohio AFHK	2008	<input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	information in local paper of 50% of mini grant recipients, placement of information on school web page and school newsletter of 50% of mini grant recipients. Placement of mini-grant presentation on Zone 1 web page.
6. Mini-Grant Follow Through: provision of funds, acquiring mid and post evaluations	Jan Meyer	Mini Grant contact information, fiscal agent, evaluation templates	Continues information on success of mini-grant programs	May 31, 2009		Receive evaluation forms from all mini-grant recipients, receive success story forms from 75% of mini grant recipients

Zone: _____ Date: _____

Broad Objective: Zone Mini-grants - Packages						
Objective #1: (Keep it SMART. Specific. Measurable. Appropriate. Realistic. Time Specific) By May 31, 2009 Zone 1 will provide Mini-Grants Packages PE Equipment/ReCharge Kits. <i>Dependant on In-Kind grants and/or funding for PE and ReCharge equipment.</i>					Total UPS Funds Utilized: \$0.00	
					In-Kind or Support funds: \$2000.00 Anthem BCBS Foundations funds for grants;	
Tactics	Person(s) Responsible	Resources Needed	Deliverables (# of kids impacted, # of attendees, etc)	Target Date	Status	Evaluation (if needed)
1. Approach Anthem BCBS Foundation and National AFHK to determine funding available	Jan Meyer	Contact information	Funding for PE equipment mini grants and/or ReCharge programs for mini grants	September 30, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
2. Approach other possible funders for ReCharge After School Programs, Student Advocacy/Mentoring grants	See Zone Funding	Contacts	Funding for ReCharge mini grant, other Zone 1 projects	October 31, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
1. Extension of Mini-grant committee.	Zone 1 Chair	Zone 1 members	Established committee	August 31, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
2. Min Grant Criteria: review mini-grant form, establish timeline,	Committee members	2007-08 PE grant template	Updated application	September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
3. Mini Grant Communications: identify target audience, format	Committee members	RFP form, copy source, mailing source	Completed mailing of RFP	October 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed	

Ohio Action for Healthy Kids: Zone Action Plan 2008-09

mailing via email/ground, receive mini-grant applications					___ Changed (Please explain)	
4. Mini- Grant Selection: establish review committee, review guidelines, review RFPs, selection of mini-grant recipients	Committee members	Returned RFPs, review criteria	Selection of program grant recipients	November 15, 2008	___ Not Started ___ In Planning ___ In Progress ___ Completed ___ Changed (Please explain)	
5. Presentation of Mini-Grants; identify committee members to make formal presentation of mini-grant programs and/or funds	Committee members	Mini-grant recipients, news release template; large check template	Presentation with all mini-grant schools, increased awareness of Ohio AFHK	December 31, 2008	___ Not Started ___ In Planning ___ In Progress ___ Completed ___ Changed (Please explain)	Posting of mini grant information in local paper of 50% of mini grant recipients, placement of information on school web page and school newsletter of 50% of mini grant recipients. Placement of mini-grant presentation on Zone 1 web page.
6. Mini-Grant Follow Up	Jan Meyer	Mini Grant contact information, evaluation templates	Continues information on success of mini-grant programs	May 31, 2009		Receive evaluation forms from all mini-grant recipients, receive success story forms from 75% of mini grant recipients

Zone: _____ Date: _____

Broad Objective: Zone Mini-grants –CSHC Scholarships						
Objective #1: (Keep it SMART. Specific. Measurable. Appropriate. Realistic. Time Specific) By May 31, 2009 Zone 1 will provide 3 school/district wellness teams a scholarship to the 2009 SPCHEO Coordinated School Health Conference at Salt Fork State Park.					Total UPS Funds Utilized: \$\$600.00	
					In-Kind or Support funds: \$1380 Zone Funds	
Tactics	Person(s) Responsible	Resources Needed	Deliverables (# of kids impacted, # of attendees, etc)	Target Date	Status	Evaluation (if needed)
1. Extension of Mini-grant committee	Zone 1 Chair	Zone 1 members		August 31, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
2. Scholarship Criteria: review 2007-08 scholarship form	Committee members	2007-08 scholarship template	Updated Scholarship application form	September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
3. Scholarship Communication: determine target audience, format mailing via workshops, email, ground; determine timeline	Committee members			March 31, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
4.Scholarship selection: review applications, contact recipients	Committee members	Scholarship applications	Three new school districts attend the CSHC in June 2009	May 31, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
5. Presentation of Scholarship Grants;	Committee members	Mini-grant recipients,	Presentation with all scholarship-grant	March 31, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress	Posting of scholarship grant information in

Ohio Action for Healthy Kids: Zone Action Plan 2008-09

identify committee members to make formal presentation of mini-grant programs and/or funds		news release template; large check template	schools, increased awareness of Ohio AFHK		___ Completed ___ Changed (Please explain)	local paper of 50% of recipients, placement of information on school web page and school newsletter of 50% of recipients. Placement of -grant presentation on Zone 1 web page.
6. Scholarship follow-up	Jan Meyer	Scholarship recipient contact information	Team Action Plan, Zone 1 membership	June 30, 2009	___ Not Started ___ In Planning ___ In Progress ___ Completed ___ Changed (Please explain)	Completed action plan. Participation in Zone 1

Zone: _____ Date: _____

Broad Objective: Zone Outreach/Recruitment-WOSS Information Program/Meeting						
Objective #1: (Keep it SMART. Specific. Measurable. Appropriate. Realistic. Time Specific) By May 31, 2009 Zone 1 will provide a "Meet AFHK: Success with School Wellness meeting in the WOSS Zone (Ottawa, Seneca, Sandusky, Wood) targeting 25 school staff and introduce AFHK and area schools who have received grants or have success stories in school wellness..					Total UPS Funds Utilized: \$50.00	
					In-Kind or Support funds: \$250..00 from 2007-08 UPS Funds;	
Tactics	Person(s) Responsible	Resources Needed	Deliverables (# of kids impacted, # of attendees, etc)	Target Date	Status	Evaluation (if needed)
1. Establish Zone Outreach Committee	Zone 1 Chair	Zone 1 members	Established committee	August 31, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
2. Pre meeting Planning: date, location, agenda, best practice schools	Committee members		Conference date, agenda, presenters	September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
3. Contact best practice speakers	Committee members	Names and contact information for speakers	Confirmation and identification of best practice schools	September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
4. Meeting logistics: location , AV menu	Committee members	Date, presenter needs		September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
5. Meeting Announcement and registration: design announcement, format mailing				Dependant on date of meeting	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	

Ohio Action for Healthy Kids: Zone Action Plan 2008-09

(email/ground), log registration						
6. Meeting preparation: handouts, packets,	Jan Meyer and committee			Dependant on date of meeting	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
7 Conduct meeting"	Jan Meyer and committee	Packet	25 attendees resulting in 12 new Zone 1 members	By April 30, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	Meeting attended by 25 participants
8 Post meeting: summarize evaluations, memberships, thank you letters	Jan Meyer and committee	Evaluations, membership forms, contact information		By May 31, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	12 new Zone 1 memberships

Zone: _____ Date: _____

Broad Objective: Zone Outreach/Recruitment-Four County Information Program/Meeting						
Objective #1: (Keep it SMART. Specific. Measurable. Appropriate. Realistic. Time Specific) By May 31, 2009 Zone 1 will provide a "Meet AFHK: Success with School Wellness meeting in the Four County Area(Paulding, Williams, Defiance, Fulton, Henry) targeting 25 school staff and introduce AFHK and area schools who have received grants or have success stories in school wellness..					Total UPS Funds Utilized: \$50.00	
					In-Kind or Support funds: \$250.00 from 2007-08 UPS Funds;	
Tactics	Person(s) Responsible	Resources Needed	Deliverables (# of kids impacted, # of attendees, etc)	Target Date	Status	Evaluation (if needed)
1. Extension of Zone Outreach Committee	Zone 1 Chair	Zone 1 members	Established committee	August 31, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
2. Pre meeting Planning: date, location, agenda, best practice schools	Committee members		Conference date, agenda, presenters	September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
3. Contact best practice speakers	Committee members	Names and contact information for speakers	Confirmation and identification of best practice schools	September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
5. Meeting logistics: location , AV menu	Committee members	Date, presenter needs		September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
5. Meeting Announcement and registration: design announcement, format mailing (email/ground), log				Dependant on date of meeting	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	

Ohio Action for Healthy Kids: Zone Action Plan 2008-09

registration						
6. Meeting preparation: handouts, packets,	Jan Meyer and committee			Dependant on date of meeting	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
7 Conduct meeting”	Jan Meyer and committee	Packet	25 attendees resulting in 12 new Zone 1 members	By April 30, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	Meeting attended by 25 participants
8 Post meeting: summarize evaluations, memberships, thank you letters	Jan Meyer and committee	Evaluations, membership forms, contact information		By May 31, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	12 new Zone 1 memberships

Zone: _____ Date: _____

Broad Objective: Zone Outreach/Recruitment-Display Board						
Objective #1: (Keep it SMART. Specific. Measurable. Appropriate. Realistic. Time Specific) By December 31, 2008 Zone 1 will develop and produce a display board containing promotion information about Zone 1 successes to be used at health fairs and workshops.					Total UPS Funds Utilized: \$500.00	
					In-Kind or Support funds:	
Tactics	Person(s) Responsible	Resources Needed	Deliverables (# of kids impacted, # of attendees, etc)	Target Date	Status	Evaluation (if needed)
1. Extension of Zone Outreach Committee	Zone 1 Chair	Zone 1 members	Established Committee	August 31, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
2. Identify Display Board design option and format	Committee Members	Display board company information/catalogs		September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
3. Design content of display	Committee members			September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
4. Work with Display Board company for construction	Committee members		Zone 1 Display	October 31, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
5 Use of Display	Committee members		Increased Zone 1 visibility,	May 31, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	10 use occasions

Zone: _____ Date: _____

Broad Objective: Zone funding and in-kind support-Presentation materials						
Objective #1: (Keep it SMART. Specific. Measurable. Appropriate. Realistic. Time Specific) By November 1, 2008 Zone 1 will develop and produce materials, packets and a PowerPoint for members to use in presentations to local groups (Rotary) foundations and companies.					Total UPS Funds Utilized: \$150.00	
					In-Kind or Support funds:	
Tactics	Person(s) Responsible	Resources Needed	Deliverables (# of kids impacted, # of attendees, etc)	Target Date	Status	Evaluation (if needed)
1. Establish Zone Funding Committee	Zone 1 Chair	Zone 1 members	Established Committee	August 31, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
2. Packet Materials: selection, development	Committee members	AFHK materials available; folders, labels	Marketing Packets	September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
3. PowerPoint Development: develop and reproduce	Committee members	CD	Zone 1 PowerPoint	September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
4. Marketing Material Distribution	Committee members	Developed materials	Zone 1 Marketing Materials	October 15, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	

Zone: _____ Date: _____

Broad Objective: Zone funding and in-kind support-Presentations						
Objective #1: (Keep it SMART. Specific. Measurable. Appropriate. Realistic. Time Specific) By May 31, 2008 Zone 1 Present AFHK Zone 1 to 5 local groups (Rotary) foundations and companies with the intent to acquire \$2000.00 in additional funding.					Total UPS Funds Utilized: \$150.00	
					In-Kind or Support funds:	
Tactics	Person(s) Responsible	Resources Needed	Deliverables (# of kids impacted, # of attendees, etc)	Target Date	Status	Evaluation (if needed)
1. Extension of Zone Funding Committee	Zone 1 Chair	Zone 1 members	Established Committee	August 31, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
2. Develop list of potential groups	Committee members	Web site information, contact information	Local list of possible Zone 1 funding agents	September 30, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
3 Develop list of fundable Zone 1 projects	Committee members			October 31, 2008	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
4. Contact list:	Committee members	Organization contact information	Scheduled five (5) presentations	May 31, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	
5. Presentations	Committee members	Marketing Packets, Marketing PPT	\$2000.00 in funding	May 31, 2009	<input type="checkbox"/> Not Started <input type="checkbox"/> In Planning <input type="checkbox"/> In Progress <input type="checkbox"/> Completed <input type="checkbox"/> Changed (Please explain)	

Zone: _____ Date: _____

Ohio Action for Healthy Kids: Zone Action Plan 2008-09

Action Plan Committees and Objectives

1. Educational Workshop Committee

- a. Four County Workshop
- b. WOSS Workshop

2. Workshop Series Committee

- a. Workshop 1
- b. Workshop 2
- c. Workshop 3

3. Mini-grant Committee

- a. School site mini grants
- b. School program mini grants (PE, Recharge)
- c. Salt Fork mini grants

4. Zone Outreach Committee

- a. Four County Meeting
- b. WOSS Meeting
- c. Display Development/Use

5. Zone Funding Committee

- a. Material Development
- b. Presentations